

MURRAYVILLE COMMUNITY MEMORIAL HALL ASSOCIATION

Location: 21667 – 48th. Avenue, Langley, BC • **Mailing Address:** PO BOX 12046 STN Murrayville, Langley B.C. V2Y 0M6
Phone: 604 506-8729 • **Email:** Trevor@metro-pm.ca

RENTAL AGREEMENT

PERSON RESPONSIBLE: (The “Renter”): _____

ADDRESS: _____

CITY: _____ **POSTAL CODE:** _____

PHONE NO: _____ **ALTERNATE NO:** _____

EMAIL: _____ **(This email will be used to return etransfers)**

The Murrayville Community Memorial Hall Association (“Association”) hereby agrees to rent the Murrayville Community Memorial Hall (“Hall”) or a portion thereof and such equipment as is set out in the schedule hereto agreed upon by the Association and Renter on the date and times set out herein to the Renter subject to the terms and conditions of this agreement.

NATURE OF EVENT: _____ **NUMBER OF PEOPLE:** _____

RENTAL DATE(s) / TIME(s): (Date 1) _____ **From** _____ **am/pm to** _____ **am/pm**
(Date 2) _____ **From** _____ **am/pm to** _____ **am/pm**

RENT PAYABLE: (Complete the applicable sections below)

Saturday Rental (\$950.00):	\$	_____	(A)
Sunday - Thursday Rental -Minimum 4 hours -(\$50.00 x # of hours):	\$	_____	(B)
Friday or Statutory Holiday Rental - Minimum 4 hours (\$75.00 x #of hours):	\$	_____	(C)
Total Rent Payable (A) + (B) + (C):	\$	_____	(D)
GST (D) x 0.05:	\$	_____	(E)
Subtotal (D) + (E):	\$	_____	(F)
Socan charge (applicable if having music at your event) \$70.00:	\$	_____	(G)
Total Payable (F+G):	\$	_____	(‘Rent’ payable)

PAYMENTS AND REFUNDS

Damage Deposit – The damage deposit is \$600.00 and is due at the time of booking. The damage deposit will be refunded 7 days after the event and sent by mail or etransfer to address/email address of the Renter as listed above, provided all conditions of this agreement have been fulfilled. The damage deposit, in part, guarantees the performance of the Renter. This is not Rent and should not be deducted from the Rent payable. Any damage, abnormal maintenance, or janitorial costs will be deducted from the damage deposit plus an administrative fee of \$150.00. The value of any committed bookings not paid for will be removed from the damage deposit if the hall is unable to rebook the time slots affected.

Rent Payable – Is due no later than 30 days prior to the rental date. Rent can be paid by Cash, cheque or etransfer only. We do not accept Credit/Debit Cards. If within 30 days of the rental date, rent must be paid by cash or etransfer.

Refunds: No refunds will be given for a cancellation unless the time slot can be rented. If the time slot can be rented; a \$150.00 administration fee will be deducted from the refund.

***All cheques shall be made payable to “Murrayville Community Memorial Hall” ***

GENERAL CONDITIONS

- The Rental Hall (“Hall”) shall not be used for any purpose other than specified in the “Nature of Event”.
- Should the Renter allow consumption of alcoholic beverages at the Hall, the Renter shall acquire the appropriate liquor permit. The liquor permit shall be prominently displayed. Consumption of alcoholic beverages in the Hall is otherwise strictly prohibited. **Serving alcohol must done in compliance with all liquor laws.**
- In the event the Hall is rented for an evening function, the Renter shall ensure that the function is concluded no later than **11:30 PM**. Cleanup is to be completed by **12:30 AM**. **Failure to be out by this time will result in a \$300.00 deduction from the damage deposit.**

- Clean up will include the following:
 - a) Tables are to be wiped clean and chairs and tables to be neatly stacked as they were when the Renter arrived.
 - b) Floors are to be swept and spills of any food or liquid should be wiped up immediately.
 - c) Kitchen appliances, sinks and work tables to be left spotlessly clean.
 - d) Cost of re-stacking of tables and chairs will be charged to the renter. Do NOT drag tables and chairs on the floor.
 - e) Bathrooms are to be left tidy. All possessions of the renter are to be removed from the hall at closing.
 - f) All garbage **must** be taken away at the end of the rental period. If there is garbage left behind there will be a charge of \$50.00 per bag which will be deducted from the Damage Deposit. **(bags over 20 lbs. each are subject to an additional charge)**
 - g) Outside area around the building (100 feet from building) to be left clean and litter- free.
 - h) Any vehicles left on site must be removed by 7 AM the next morning.
 - i) The Renter and the Renter's invitees shall comply with all laws, rules and regulations of the Township of Langley, or the other authorities having jurisdiction over the Hall, including without limitation, strict observance of all noise by-laws.
 - j) The Renter and the Renter's invitees shall refrain from making excessive noise outside of the Hall both during the Renter's function and at the conclusion of the Renter's function.

} Initial

INDEMNITY AND INSURANCE

- In the event that the Hall suffers any damage (whether such damage is accidental, negligent or malicious) the Renter will be held financially responsible for repairs or replacement of such damage.
- The Renter shall indemnify the Association against any and all claims, expenses, penalties, damages and liability of every kind whatsoever which the Association may, at any time, be required to pay for personal injuries (including death) and/or property damage suffered by any person for which the Association may sustain by reason of the operation, possession or use of the Hall by the Renter during the rental period.
- The Association does not accept any liability whatsoever for damages, loss of property or personal injury that may result to anyone attending the Renter's event or to any representative of the rental group.
- The Renter hereby declares to the Association that The Renter will have a minimum of \$2,000,000 public liability insurance coverage and will name MURRAYVILLE COMMUNITY MEMORIAL HALL ASSOCIATION as an additional insured.

} Initial

CANCELLATION BY THE ASSOCIATION AND FORFEITURE OF DEPOSIT

- The Association reserves the right to cancel this Rental Agreement without notice if cause is due to circumstances beyond the control of the Association or if the Renter or the Renter's invitees breach any terms of this Agreement.
- In the event that the Renter, or any of the Renter's invitees, breaches this agreement including without limitation the failure to cease the Renter's function at the designated time; the damage Deposit will, at the option of the Association, be forfeited to the Association as liquidated damages. Forfeiture of the damage Deposit shall not restrict the Association in pursuing any other remedy or legal actions against the Renter, including actions for indemnity and damages arising from a breach of this Agreement.

SMOKING AND OTHER RULES

- Smoking is not permitted inside or outside the building. Smokers should either smoke in their cars or be a distance of 100 feet from the building. There will be an additional cleaning charge if cigarette butts are left behind.
- Information contained on the hall website or any other media should not be relied upon unless written in this document.
- Please do not enter on neighboring properties unless you have the owners' permission.
- Keep windows and doors closed when music is playing.
- Cost of cleanup of vomit will be \$200 each occurrence.
- The hall has a fire sprinkler system. Do not touch or attach anything to a sprinkler heads or pipes.
- Decorations are not to impede the operation of the fans and are not to be attached to the ceiling or light fixtures
- Your time at the hall begins when the first person arrives and ends when the last person leaves.
- Do NOT use pins, tacks, staples, screws or nails to hang decorations.
- No sound from the hall shall exceed 65 decibels and after 10 PM shall not exceed 60 decibels or be heard by the neighbouring houses {Township Bylaw)
- The Hall is equipped with security cameras both inside and out. This is for the safety of you and your guests. Under no circumstances are the cameras to be covered or impeded in any way.
- **No candles or fireworks allowed inside or outside the Hall.**
- **NO GLITTER or sparkles**

} Initial

IN WITNESS WHEREOF THE PARTIES HERETO HAVE EXECUTED THIS AGREEMENT ON THE

_____ DAY OF _____ IN THE YEAR OF 20_____

RENTER (Printed Name): _____ Signature: _____

ASSOCIATION (Printed Name): _____ Signature: _____